



Missouri League for Nursing
mlnmonursing.org

Generational Differences in the Workplace: Leading Through Generational Differences in the Workplace (5 hours)

TARGET AUDIENCE: NHA, RN, LPN, AD, DM, OT, PT, RD/DTR, SW

CE APPROVED: NHA (5 hours; Administrative)

PROGRAM: Registration 8:30 a.m., Program 9 a.m. – 3:30 p.m., Lunch 12-1 p.m.

PURPOSE: A leader's guide through generational differences in the workplace. To identify the four generations in the workplace, discuss uniqueness of each, identify common work topics where generational differences arise, and learn ways to address these differences professionally so everyone wins.

OBJECTIVES

1. Distinguish each generation.
2. Identify at least two historical shaping events for each one.
3. Identify at least 5 common workplace topics where generational differences often arise.
4. Create a plan to address generational differences in the workplace based on helpful tools provided in this workshop.

OUTLINE

Distinguish Each Generation

Traditionalists, Baby Boomers, Gen X, Millennials, iGen

Historical Shaping

Traditionalists: Historical Shaping Events from 1909-1945

Baby Boomers: Historical Shaping Events from 1946-1964

Gen X: Historical Shaping Events from 1965-1979

Millennials: Historical Shaping Events from 1980-2000

iGen (2001-present)

Common Workplace Topics where Generational Differences Often Arise

Meetings, Policy, Dress Code, Work Ethic, Knowledge Transfer, Training

Loyalty, Respect, Feedback, Decision Making, Communication

Plan to Address Generational Differences in the Workplace

Current Policies and Practices

Small Group Activity

SPEAKER: Lisa Martin, MA, Staff Training & Development Coordinator, Missouri Department of Mental Health, Jefferson City, Missouri

DATES & SITES

March 11 Kansas City, Comfort Suites, 19751 E Valley View Pkwy

March 18 Columbia, Primaris, Room A/B, 200 N Keene St

April 29 St. Louis, St. Anthony's Hyland Education and Training Center, Great Room, 100020 Kennerly Rd

May 17 Poplar Bluff, Oakdale Care Center, 2702 Debbie Ln

Registration Information

REGISTRATION FEES include course materials and CE/certificates of attendance. Lunch is on your own.

MEMBER DISCOUNTS, up to 35% off the Regular registration fees are available to **Professional Members** and all employees of an **Organizational Member**, seeking continuing education (CE) hours. Individual Members cannot receive administrative or patient care CE hours without an organizational or professional membership. Individual members may attend for professional development at the discounted NO CE rate available to all memberships levels.

BUNDLE OPTIONS are available to Professional Members and all employees of an Organizational Member.

- Pick 2: Two 5 hour one-day workshops and 5 hours web-based courses
- Pick 3: Three 5 hour one-day workshops and 2 hours web-based courses
- Pick 4: Four 5 hour one-day workshops

	Member Rate	Regular Price
Pick 2	\$350	\$400
Pick 3	\$380	\$435
Pick 4	\$400	\$500

GROUP RATE DISCOUNTS are only available to Organizational Members.

Three or more registrations for the same workshop topic will each receive a \$10 discount. Registrations must be received together with one payment. No credits or refunds will be granted for group rate cancellations.

NO CE RATE DISCOUNT is available to Individual Members, Professional Members and ALL employees of an organizational member seeking professional development who do not want CE hours.

PAYMENT OF REGISTRATION FEES: Registration payments must be received by noon the day prior to the educational offering. *WE CANNOT BILL YOU.* Registrations may be submitted by mail, phone between normal business hours of 8:30 a.m. - 4:30 p.m., fax, or online at www.mlnmonursing.org. Discover/MasterCard/Visa accepted. There is a \$30 service charge on all returned checks. NOTE: Late registrations must register according to the onsite registration policy.

ON-SITE REGISTRATIONS: On-site registrations are accepted if space is available on a first-come, first-served basis with payment of fees plus an additional \$15.

SUBSTITUTIONS AND CANCELLATIONS: Substitutions are allowed. You may cancel up to 48 hours prior to the workshop and receive full credit or upon written request a refund less a \$25 processing fee. Cancellations less than 48 hours may send a substitute or transfer registration to another workshop within 6 months. Refunds/credits are not offered if registrant fails to attend without prior notification. MLN reserves the right to cancel workshops for low enrollment (a credit or full refund will be offered). MLN reserves the right to substitute presenters without notice.

CONFIRMATION OF REGISTRATION: Confirmations are sent to the email address given on the registration form. Please provide a copy to your employer if necessary.

AMERICANS WITH DISABILITIES ACT: If you have special needs addressed by this Act, please notify the MLN. Reasonable efforts will be made to accommodate your needs.

ADDITIONAL INFORMATION: Income tax deductions are permitted by U.S. Treasury Regulation 1.162-5 for educational purposes. Please bring a sweater or jacket due to variations in meeting room temperatures. Smoking, use of cell phones, and children will not be allowed in the meeting room.

MEMBER DISCOUNTS are available on a wide range of programming. Join now and SAVE up to 35% on a wide range of CE workshop registration fees and up to \$100 or more on professional conferences. Call the MLN office for more information.

MLN Registration Form & Membership Application

(Please print or type - for multiple registrations, please copy form.)

Name _____ Last Four Digits of your S.S. # _____

MLN ID# _____ Employer MLN ID# _____

Home Address _____ Home City, State, Zip _____

Home Phone _____ Cell Phone _____

Home Email _____ Place of Employment _____

Position _____ Credentials _____

Work Address _____ Work City, State, Zip _____

Main Work Phone _____ Fax # _____

Work Email _____

Confirmation/ certificate will be sent via email. Providing your email authorizes MLN to send you timely information.

Indicate workshop information for which you are registering:

1. Workshop Title: _____ Date: _____ City: _____

2. Workshop Title: _____ Date: _____ City: _____

3. Workshop Title: _____ Date: _____ City: _____

4. Workshop Title: _____ Date: _____ City: _____

3 hour One-Day Workshops:

Regular \$100 Organizational/Professional Member \$75 NO CE \$35 (all membership levels)

5 hour One-Day Workshops:

Regular \$169 Organizational/Professional Member \$125 NO CE \$75 (all membership levels)

Other Rates (pricing is for 3 or 5 hour programs):

Student \$50 Student Member \$35 Organizational/Student Member Group Rate (3 or more) receive \$10 off per registrant

SpringFest:

Both Days: Regular \$340 Organizational/Professional Member \$260

One Day: Regular \$190 Organizational/Professional Member \$150 *If attending one day only, specify day _____*

Bundle Pricing for Organizational and Professional Members:

- Pick 2: Two 5 hour one-day workshops and 5 hours web-based courses (Submit web-based learning registration form.)
- Pick 3: Three 5 hour one-day workshops and 2 hours web-based courses (Submit web-based learning registration form.)
- Pick 4: Four 5 hour one-day workshops

SAVE: Add a membership with this registration. Call the MLN office for details.

\$250 Organizational \$250 Professional \$80 Individual

Add \$5 \$10 \$20 Other: \$_____ to support nursing scholarships.

Please check method of payment. We cannot bill you.

Check Enclosed Discover/MasterCard/Visa **Total Enclosed \$ _____**

Card # _____ Exp. Date _____ 3-Digit Security Code _____

Billing Zip Code _____ Signature _____

Mail payment to: Missouri League for Nursing | 604 Dix Road | Jefferson City, MO 65109 | fax 573-635-7908

Register online | www.mlmonursing.org